

Phone: 403-888-9288 Email: info@eastwillow.ca

## Authorize East Willow Tax Accounting online to file tax return

#### Step 1 – Sign in to your CRA account

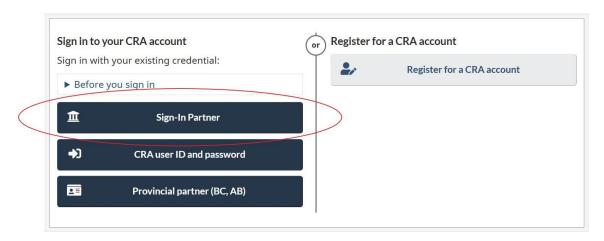
https://www.canada.ca/en/revenue-agency/services/e-services/cra-login-services.html



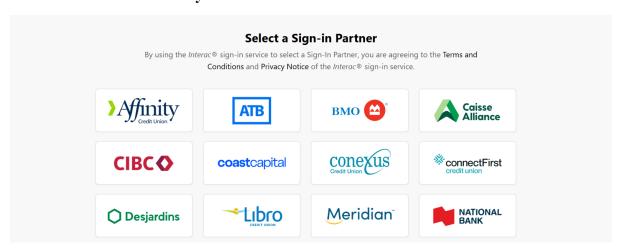
# Sign in to your CRA account

Sign in or register to access My Account, My Business Account or Represent a Client.

### 1-1. Select "Sign-in Partner"



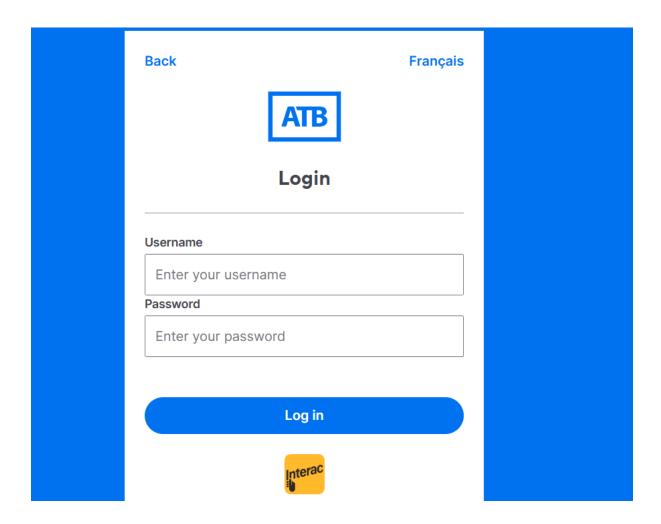
#### 1-2. Select the bank you have account with





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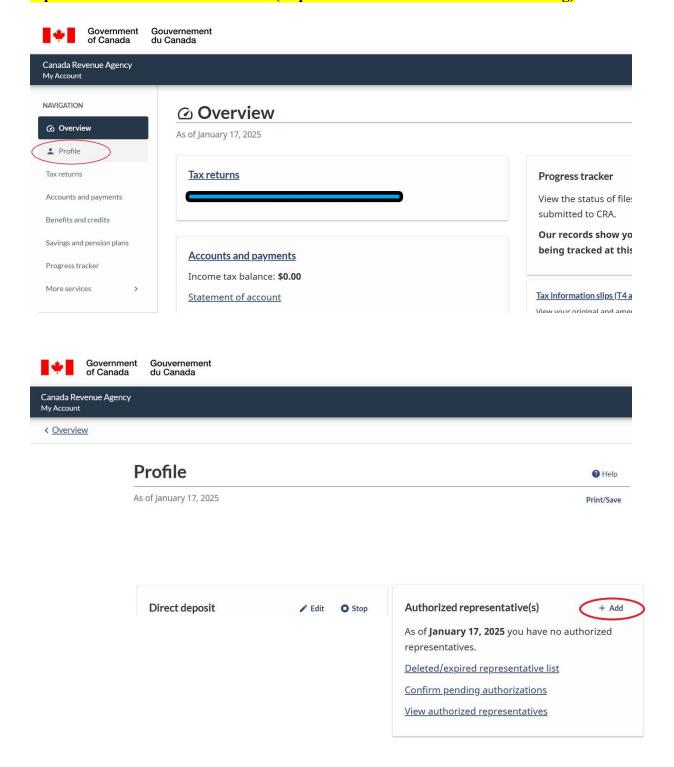
## 1-3. Select the bank you have account with and log in.





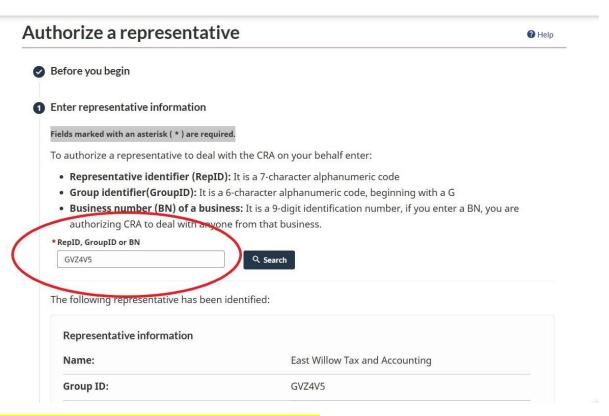
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Step 2 – When you are in CRA "my account", select "Profile" -> "Add" Authorized representative -> Enter "GVZ4V5" (RepID of East Willow Tax and Accounting)

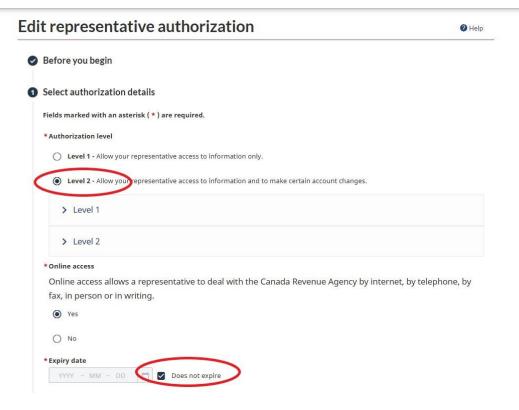




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Step 3 – Select "Level 2" and "Does not expire"





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#### Step 4 - "Confirm" and "Submit"

